Financial Lead for Dept. | POP/Facilities | Decision or Start/End

Financial Lead receives request for a project from Leadership

Maintenance Connection – Ticket Generated

Routine Maintenance? YES → END: Work completed by PBC (if feasible) NO →

Does the request involve Research space? YES → Project Review completed by POP NO → Project Review completed by POP and Research Office

Requester completes Phoenix Project Proposal Form

Project Review completed by POP

Is project feasible? YES → Requester reviews with finance and/or leadership NO → NO

Can project be completed by POP without external estimation? YES → POP Completes Feasibility Review NO →

Project Review completed by POP and Research Office

Estimation completed by vendor

Estimate and Documentation Sent to Requester

Requester reviews with finance and/or leadership

Financial Lead adds account number to project

End

Should the project be completed by PDC*? YES → Project begins with UAHS coordination NO →

End

*PDC – Planning, Design, and Construction, (https://www.pdc.arizona.edu/)