



October Newsletter

Work Order System



Whether a light is out or there is a spill on the carpet, if you see something needing maintenance, say something: Submit a work order through the [Maintenance Connection Website](#) using the login information based on your home building.

Building - Member ID - Password ABC - UAABCU1 - abcbu1BSPB - UABSPB01 - science2 Building 4 - UABUILD4 - phazb4 Building 3 - UABUILD3 - 650bu3 Building 2 - UABUILD2 - 600pbc Building 1 - UABUILD1 - pbcbu1HSEB - UAHSEB01 - pbchseb *If there is a maintenance emergency please call (877) 681-5116*

Recycling on the Phoenix Biomedical Campus



Toner Cartridge recycling program is supported by Campus Management & Operations and run by Theresa Jones. Theresa can be reached at tjones4@email.arizona.edu For more information: <http://keepphxbeautiful.org/toner-cartridge-recycling>

- Recycling locations: Security front desk or HSEB mail room C-102
 - Battery and plastic bag recycling is no longer supported on the PBC Campus.
 - Buy recycled paper 100% - 30% recycled.
 - Don't buy or use Styrofoam coffee cups. Encourage employees to bring their own coffee cup or water bottle.
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Safety Tips

Be aware of both your surroundings and potential dangers and take proactive steps to ensure a safe and secure future. In our hurried lives, we often forget about potential dangers.



Safety Tips:

- Walk briskly, with your head up and aware of your surroundings.
- Do not text and walk.
- Always check over your shoulder and be aware of who is walking behind you when entering a building.
- Scan the room whether in a meeting or classroom and be aware of exits in case of an emergency.
- Have keys in hand and look into vehicle before entering.
- Lock the doors as soon as you are in your vehicle.
- When alone at night ask for a security escort to your vehicle: **24/7 PBC Security (602) 827-2368** or, the Downtown Phoenix Ambassadors (see below).
- Call 911 if you have an emergency or if you know of a threat to public safety. Call crime stop at **602-262-6151** to file a police report or have an officer dispatched. Crime data is important to report for allocation of resources.

Downtown Phoenix Ambassadors





Do you need a walking buddy to your vehicle, but you don't have one? If you are on campus after hours and don't have someone to walk with you to your car and would like an escort, the Downtown Phoenix Ambassadors can assist. Please call their number (602) 495-1500 for assistance. This services is available from sun down, Sunday –Thursday up to 10:00 pm Friday & Saturday till 10:50 pm. Borders are 3rd Avenue to 7th Street, Jackson Street to Fillmore Street. The Downtown ambassadors also can help with jump starting your dead battery and getting into your vehicle if you locked your keys inside. To find out more, check out the [Downtown Phoenix Ambassadors Website](#)



Did you know Amy Nugent, a member of Campus Management & Operations team, VP of IFMA Greater Phoenix Chapter, was selected to host a tour of the PBC campus for the International Facilities Managers Association Conference World Work Place. IFMA's World Wide Conference will take place in Phoenix October 14-18, where 5,000 plus facilities professionals will embark in the downtown Phoenix area. Please welcome the IFMA guests on October 15 from 1:00 - 4:00. The 60 professionals will be escorted by members of CM&O who will be showcasing our grand lecture halls in HSEB, the state of the art library and all the behind the scene mechanical rooms that keep this campus running smoothly. For more information please contact Amy Nugent at anugent@email.arizona.edu <https://worldworkplace.ifma.org/about/about-the-event/>

Safety & Security Preparedness Class for Families with Children

Date: October 8th Time: 6:30-8:30pm Location: HSEB C401 Topic: Go Bags and Evacuation



Evacuating your home is very stressful. Having a plan ahead of time can help alleviate some of that stress by knowing what to do, where to go, and how to get there. A packed and ready-to-go kit can mean the difference between survival and hardship. Topics include: Bug out bags and evacuation packs; Common survival tasks; The most important tasks every kit should handle; Critical information on assembling effective survival kits; Reasons to evacuate; Planning to evacuate; Deciding on whether to stay or go; When to go, where to go; Why have a kit? How to build a kit; The 12 main categories for survival; Kit content suggestions. As always the Preparedness Classes are free and open to the public. No sign up required.

Leadership Workshop

*Reminder, Campus Management & Operations invites you and your family to participate in a free family leadership workshop from Leadership Society of Arizona, on **Saturday, October, 19, 2019 from 10:00 am – 12:00 pm.***



Sign up now! <https://leadaz.org/workshops>

Location: University of Arizona, HSEB Rm B202 | 435 N 5th St, Phoenix, AZ 85004

Social Confidence – Feeling More Comfortable Working with Others What you will learn:

- How to **value** people
- Utilize **expertise**
- **Overcome** awkwardness

Feedback

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