



December Newsletter

Winter Closure

The Phoenix Biomedical Campus will be closed for the holidays. Winter closure for the UA will be December 24th through January 1st. All buildings will remain locked and badge access will be required to enter. We recognize that NAU, ASU and others will still be on campus and working. There will be security staffing the front desks of ABC1, HSEB and BSPB. Security will also be roving the campus and can be reached at **(602)827-2368**. **Wishing everyone the happiest and healthiest holidays!**

Mail



During winter closure Shipping and Receiving and mail distribution will not be available. Please place your orders in advance and have them delivered prior to closure dates. For any questions please reach out to Theresa Jones at tjones4@email.arizona.edu.

COVID-19 Testing

The last day for COVID-19 PCR testing this year will be on 12/16, from 8AM – 1PM. Testing is located at Building 4, 714 E. Van Buren Street, Phoenix, AZ 85006 and parking is free. We will resume COVID-19 testing on 01/06, from 8AM – 1PM. Starting 01/06, we will also be implementing the saliva-gargle test, rather than the Nasopharyngeal PCR test. Should you have any questions, please email Jeffery Hanna at jefferyhanna@arizona.edu or Maryell Martinez at maryellmartinez@arizona.edu.

Custodial

Our custodial crew from Edge will continue normal cleaning operations except for the holidays. **Crazy Custodial Facts** In the office, keyboards are 20,589x dirtier than a toilet seat, office phones have over 25,000 germs per square inch and one square foot of carpet can hold up to one pound of dirt. Disinfecting desks/office spaces on a regular basis can reduce sick days by 30%. Cold and flu viruses can remain on a surface anywhere from a few seconds to 48 hours.

Contact Information

For badges, Cat Cards, keys and access requests please submit a work order through [Maintenance Connection](#). (Please keep in mind you cannot self-request badges, new access levels or keys). The Access Team can also be reached at PBC-Access@email.arizona.edu

For parking inquiries, please email: PTS-Phoenix@email.arizona.edu

For general maintenance requests, please submit a work order through [Maintenance Connection](#).

Security can be reached at **(602) 827-2368**

Emergency On-Call Maintenance (HVAC, Electric, Flood) **(877) 681-5116**

How to Submit a Work Order through Maintenance Connection

1. Go to [Maintenance Connection](#) - This can now be done in any web browser
2. Choose a username and password; these are based upon what building you work in:

Location - Member ID - Password

Arizona Biomedical Collaborative (ABC1, PBC) - UAABCBU1 - abcbu1

Biomedical Sciences Partnership Building (BSPB01) - UABSPB01 - science2

Building Four (PBC, BUILD4) - UABUILD4 - phazb4

Building One (PBC, BUILD1) - UABUILD1 - pbcbu1

Building Three (PBC, BUILD3) - UABUILD3 - 650bu3

Building Two (PBC, BUILD2) - UABUILD2 - 600pbc

Health Sciences Education Building (HSEB01) - UAHSEB01 - pbchseb

3. Fill out all fields as completely as possible, ESPECIALLY the Short Description; the more information you provide, the better. If you need to meet the assigned Planning & Operations staff on a specific date, time, or place, please indicate that in the fields. Also, be sure to include your name, phone number and email. Lastly, please be sure to change the date to the actual date needed. Once this is done, hit "Submit".

